

# ***Information form in accordance with Art.13, Privacy Code:***

With the enactment of the Law Decree 196/03, bearing regulations for the protection of persons and other entities with regards to the handling of personal data, PERULLO C.P.S. SRL, following the role of 'person in charge', is under obligation to furnish some information regarding the use of personal data.

We therefore inform you that the personal data you have provided us with, or we have otherwise acquired in full respect of the legislative regulations in force, inherent, connected and/or instrumental to our business rapport, can be subject to handling, while following the above mentioned regulations and our commitment to confidentiality.

For the purpose of this contract, the handling of personal data implies its collection, registration, organization, conservation, elaboration, modification, selection, extraction, comparison, use, interconnection, blocking, communication, diffusion, cancellation and destruction or a combination of two or more of the said operations.

## **1. Purpose of data handling procedures**

The data collected through the registration process will be input in the data bank of PERULLO C.P.S. SRL and will be handled so as to allow the requested supply of services. The registered data may also be used for statistical reports on our activity, as well as for the transmission of commercial information related to our services to the interested party.

## **2. Data handling modalities**

The handling of the information will be carried out by appropriate means capable of guaranteeing security and confidentiality. The data will be mainly handled with information technology instruments memorized on electronic storage devices and on paper as well as any other appropriate medium. We also inform you that personal data will be handled in full observance to the modes indicated in Law Decree 196/2003, which oversees among other things that the data be:

- handled in a lawful manner and respecting correctness;
- collected and registered for specific, explicit and legitimate reasons;
- exact and, if necessary, updated;
- pertinent, complete and not exceeding its handling formalities.

The handling of data is carried out by the party in charge and by expressly nominated personnel in accordance to Art. 29 and 30, operating under the direction and responsibility of the party in charge.

## **3. Individuals to whom the data may be communicated**

Where necessary and for the purposes intended in point 1), the gathered data may be communicated to third parties such as: people inside our company in charge of handling personal data; our consultants, in the performance of their duties at our company premises.

#### **4. Rights of the interested party**

In relation to the above mentioned points, the interested party may exercise the rights indicated in Art.7 of the Law decree 196/2003 indicated as follows:

1. The interested party has the right to receive confirmation of the existence or non-existence of personal data regarding him/her, even if not yet registered. Its communication to the party must be in an intelligible form.
2. The interested party has the right to obtain an indication of:
  - a) the origin of the personal data;
  - b) the purpose and handling modality;
  - c) the logic applied in case the handling of data was carried out with the aid of electronic instruments;
  - d) the identification data of the person in charge, other accountable persons and the designated representative according to Art. 5, comma2;
  - e) the entities and categories of entities to whom the personal data may be communicated or who may learn of it in their role as designated representatives in the territory of the state, to people in charge.
3. The interested party has the right to obtain:
  - a) the updating and correction, or, when interested, the completion of the data;
  - b) the cancellation, transformation into anonymous form, or the blocking of data handled in violation of the Law, including that which it is not necessary to maintain in relation to the purposes for which the data was collected or subsequently handled;
  - c) the certification that the operations, as of articles a) and b), have been made known even for what concerns their content, those to whom the data has been communicated or diffused, excepting the case in which the said operation may reveal itself to be impossible to be carried out or if it entails the use of means that are clearly disproportionate with respect to protected rights.
4. the interested party has the right to contest in part or fully:
  - a) for legitimate reasons, the handling of the personal information regarding him/her even if it is pertinent to the purpose of its collection;
  - b) the handling of personal data which pertains to him/her for the purpose of sending advertising materials or direct sales materials, for the completion of market research or for commercial communication.

#### **5. Entity in charge of data handling**

We inform you that the person in charge of the handling of data is the PERULLO C.P.S. SRL, Scali Cerere, 15 - 57122 Livorno.